

**Calumet City Public Library Board  
Regular Board Meeting  
660 Manistee Avenue  
Calumet City, Illinois 60409**

Date of Meeting: September 22, 2022

Time: 6:00 p.m.

Location: Calumet City Public Library – by Zoom

**Minutes of the Board Meeting**

Meeting was called to Order at 6:00 p.m. The meeting adjourned at 7:30 p.m.

**Roll Call** was then conducted.

**Trustees Present:**

Erica France-Jenkins

Camella Johnson (absent)

Jesse Tate

Sam Williams

Kenneth Jones

**Public Comment:**

No public comment was received by email or in person.

**Motions**

Motion to Approve Meeting minutes for August 3, 2022 made by Erica France and seconded by Kenneth Jones. The Trustees unanimously voted in favor of the motion. The motion carried.

**Financial Report**

Motion to review and confirm the July Financial Report with the exception of expenditures for Mr. Williams was made by Trustee Jones and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to review and confirm the August Financial Report was made by Trustee Jones and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to review and confirm the September 9, 2022 Bill listing was made by Trustee Williams and seconded by Trustee Jones. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to adopt financial and banking resolutions as set forth in the printed document (incorporated into the motion by reference) was made by Trustee Jones and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to transfer funds from the library reserve account to the operating account due to late arriving tax revenue was made by Trustee Tate and seconded by Trustee Williams. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to amend previously approved Motion to transfer \$2500.00 to the Library Foundation to include amendment to transfer \$25,000.00 was made by Trustee Williams and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Program Reports were received.

Motion to Suspend the Rules to discuss consideration of rental and utilization of Library Facilities to raise revenues. was made by Trustee Jones and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to direct Director Mayfield and Attorney Walsh to get requests for proposals for purposes of establishing approved vendor lists for library events and to research rental terms for consideration by the board was made by Trustee Jones and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to Accept final action on personnel actions as set forth in a document submitted by Director Mayfield was made by Trustee Jones and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to enter Executive Session was made by Trustee Jones and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Executive Session was conducted.

Executive Session was concluded.

Motion to Adjourn the meeting was made by Jesse Tate and seconded by Sam Williams. The Trustees unanimously voted in favor of the motion. The motion carried.

Meeting ended at 7:30 p.m.