

**Calumet City Public Library Board  
Regular Board Meeting  
660 Manistee Avenue  
Calumet City, Illinois 60409**

Date of Meeting: May 25, 2023

Time: 6:30 p.m.

Location: Calumet City Public Library - 660 Manistee Avenue, Calumet City, Illinois 60409

**Minutes of the Board Meeting**

Meeting was called to Order at 6:00 p.m. The meeting adjourned at 6:59 p.m.

**Roll Call** was then conducted.

**Trustees Present:**

Erica France-Jenkins

Camella Johnson

Jesse Tate

Sam Williams

Kenneth Jones

**Public Comment:** No public comment was received by email or in person. (Public comment was tabled until the end of the meeting prior to adjournment.)

Director Mayfield provided the financial report in writing and by speaker phone.

**Motions**

Motion to Approve Meeting minutes for April 20, 2023, meeting was made by Trustee Williams and seconded by Trustee Tate. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to Approve the Bill Listing for April 30, 2023; May 2, 2023; YE April 30, 2023; and May 26, 2023 was made by Trustee Jones and seconded by Trustee Williams. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to Approve the HVAC contract was made by Trustee Johnson and seconded by Trustee Williams. The Trustees unanimously voted in favor of the motion. The motion carried.

Motion to Approve the Security contract including authority for the Director to retain the

security personnel for weekend and special events at the same quoted rates was made by Trustee Williams and seconded by Trustee Jones. The Trustees unanimously voted in favor of the motion. The motion carried.

Program reports were provided by Director Mayfield to the Board of Trustees including the Jazz in the Grass program and the Summer Reading programs for the children.

There was no new business.

There was no old business.

A motion to enter executive session was made by Trustee Johnson and seconded by Trustee Jones. The Trustees unanimously voted in favor of the motion. The motion carried.

Executive Session was conducted.

A motion to exit executive session was made by Trustee Williams and seconded by Trustee Johnson. The Trustees unanimously voted in favor of the motion. The motion carried.

A motion to approve the bill listing was made by Trustee Jones and seconded by Trustee Williams. The Trustees unanimously voted in favor of the motion. The motion carried.

There was no final action taken on any personnel matters.

Motion to adjourn was made by Trustee Jones and seconded by Trustee Williams. The Trustees unanimously voted in favor of the motion. The motion carried.

The meeting adjourned at 6:59 p.m.