

**CALUMET CITY PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
THURSDAY, June 17, 2021 - 6:30 P.M.**

Pursuant to the Governor's COVID-19 Executive Order #5 and the Government Emergency Administration Act (Public Act 101-640), this meeting shall be held online without a quorum of the Library Trustees physically present.

Options for joining the Online Meeting:

- Join Zoom Meeting
<https://zoom.us/j/97604419117?pwd=dVRMMU9SQTJNS1JXeS96Sno5Qk5RQT09>
- Meeting ID: 976 0441 9117
Passcode: 252976
- On a tablet or smartphone, install the free Zoom app and enter:
 - Meeting ID: 976 0441 9117
 - Passcode: 252976
- To call by phone:
 - Dial (312) 626-6799
 - Meeting ID: 976 0441 9117
 - Passcode: 252976

Options for Public Comment:

- By email to Board President Dianne Nichols, dnichols@calumetcitypl.org by 5:30 PM on the meeting date. Comments submitted in advance by email will be read aloud during agenda item 4.
- During agenda item #4, comments will be invited by members of the public in attendance by chat or voice in the Zoom platform. Please state your name, home address and keep comments brief (limit 3 minutes) and direct.

AGENDA

- I. Call to Order and Roll Call **(R)**
- II. Call for any additions to the Agenda
- III. Approval of May Meeting Minutes – 05-20-2021 Meeting Minutes **(R)**
- IV. Public Comments
 - a. Public in virtual attendance
 - b. Comments received via email
- V. Unfinished Business
 - a. Discussion of FY2021-2022 Budget
 - i. Vote to Approve FY2021-2022 Budget **(R)**
- VI. New Business
 - a. Approval of April 2021 FINAL Financial Report **(R)**
 - b. Approval of May 2021 Financial Report **(R)**
 - c. Approval of Intergovernmental Agreements for July 1, 2021-July 1, 2022
 - i. Vote to approve the Intergovernmental Agreements for Village of Burnham, School Districts 149, 155, 156, 157 and 215 **(R)**

(V) = Voice Vote (R) = Roll Call Vote

- d. Discuss updated job descriptions for Benchmarking including: Circulation Clerk, (new) Circulation Associate, Adult Services Librarian, Adult Services Clerk, (new) Adult Services Associate, Youth Services Librarian, Youth Services Clerk, (new) Acquisitions Associate, Acquisitions Clerk
 - i. Vote to Approve Updated/New Job Descriptions for Benchmarking **(R)**
 - e. Discussion of Library Pay Philosophy document
 - f. Department Head Reports—May 2021
 - g. Director Report—May 2021
 - i. Updates about COVID-19 mitigation and Phase 5 progress
 - h. Future Meetings:
 - i. Update: Extension of Executive Order on Virtual Meetings
 - ii. Set Building and Grounds for July
 - iii. Set Policy Committee for June
- VII. Announcements
- VIII. Executive Session to consider the appointment, employment, compensation, discipline, performance or dismissal of a specific employee and or employees of the Calumet City Public Library.
- a. Vote to enter Executive Session **(R)**
- IX. Vote for Final action (if required) on the appointment, employment, compensation, discipline, performance or dismissal of a specific employee and/or employees of the Calumet City Public Library. **(R)**
- X. Adjournment **(R)**